Installation Guide

Gift and Award Card – v1.0
For Retail Pro® v8.52

Overview

M&M's Gift and Award Card is a combination of our Single Store Gift Card module coupled with a simple Customer Loyalty module that issues loyalty value in the form of an Award Card.

All the files needed for installation will be found in the GiftAward-Install-vxx.exe file (xx is the version number). This is a self-extracting zip file that will launch the M&M software installer.

Licensing

M&M's Gift and Award Card mod is licensed by User ID and Number of Inventories. The license must be for the Retail Pro User ID and total number of inventories regardless of the number of stores actually in use.

When you receive the license file, it should be installed in the 'plugins' directory under the 'Retail' directory. M&M recommends that you also keep a copy of the original license file in another directory on the end-user's system.

The Gift and Award Card License File will be named MME-PLGIFTAWRD-[UserID]-[FileCode].lic.

If you are installing the Gift and Award Card mod for evaluation or demonstration using dealer key 1001 or 1888, no license file is required.

Limitations

This modification can be installed at the Main and Remote. However, Gift and Award Card information is NOT SHARED BETWEEN STORES.

THIS MEANS THAT A CARD ISSUED AT ONE STORE IS NOT GOOD AT OTHER STORES.

Important Note

If you are already using M&M's Single Store Gift Card modification, you can import all of your existing card information into this Gift and Award Card modification.

To do this, generate an export file from the Single Store Gift Card for all cards. This file will be used to import the card data.

Installation

1. Run the M&M Installer

Copy the GiftAward-Install-vxx.exe to any directory on the target system. You may want to create an empty directory for this since all the files required for the modification will be extracted to this directory.

Run the GiftAward-Install-vxx.exe. Files will be extracted and the M&M Installer will be launched:
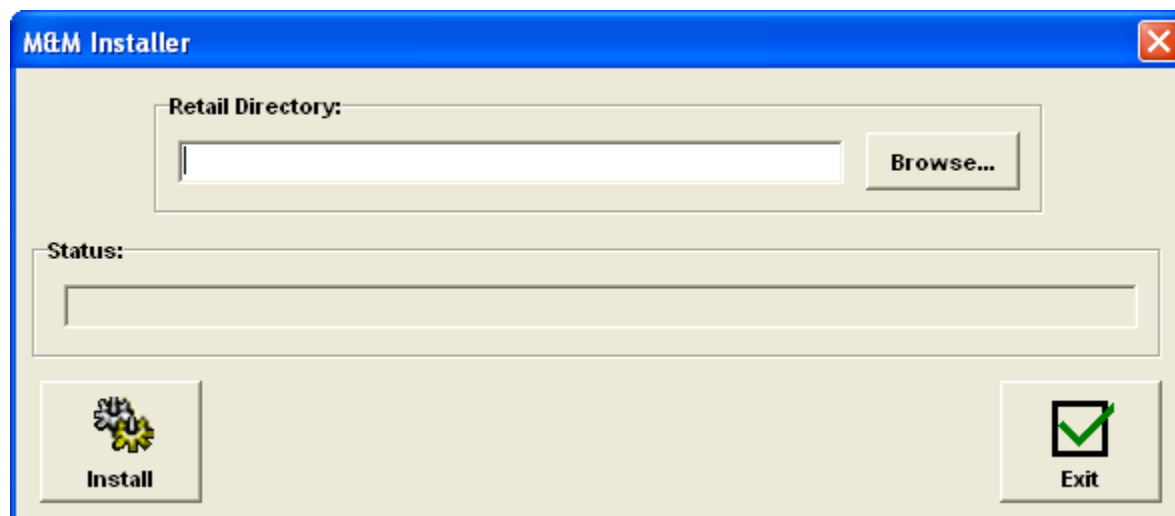
Enter or browse for the location of the Retail folder and click the Install button. The modification will be installed.

NOTE: THE LICENSE FILE IS NOT INSTALLED AUTOMATICALLY. YOU HAVE TO COPY THE LICENSE FILE TO THE PLUGINS DIRECTORY ON THE TARGET SYSTEM.

After all files are copied, the message "Installation Successful" should appear in the Status window. If there are any error messages, you can manually copy the necessary files.

Files and Locations

File	Location
MMPLGiftCard.bpl	Plugins
MGC.sec	RPro
MMGCAward.bmp	Plugins
MMGCIssue.bmp	Plugins
MMGCMaint.bmp	Plugins
MMGCRedeem.bmp	Plugins
MMGCValue.bmp	Plugins
MMSSGC.mdb	RPro
vclado50.bpl	Retail
vcldb50.bpl	Retail
vclx50.bpl	Retail
Gift Award Card Install Guide.pdf	
Gift Award Card user Manual.pdf	

2. Copy License File

Copy the end-user license file to the plugins directory.

M&M recommends that you also keep a copy of the original license file in another directory on the user's system.

The license file is emailed to you when you purchase a license on the M&M web site.

You do not need a license file for dealer keys 1001 and 1888.

3. Check Desktop Shortcuts

If Retail Pro is started using a desktop shortcut, do the following at the Main and EVERY workstation on the Main:

1) Right click the shortcut on the desktop.

2) Click Properties.

3) Check the "Start In" directory for the shortcut. If it is not set to the location of the Retail directory, change it. Enter the full path (using drive letter) to the Retail directory.

    NOTE: On workstations, the path must use the mapped network drive from the workstation to the Main or Remote server.

4. SecAdmin Setup

Access to the Gift Card Maintenance and Preferences screens is controlled by a SecAdmin setting.

Start SecAdmin.

In SecAdmin, select "Register Security Information." Locate the MGC.sec file in the RPro directory.

In the "Groups" section of SecAdmin, navigate to the RRPO Area and Retail Pro v.8.

Locate and click "MGC" under Retail Pro v.8. In the right hand panel you will see "GCSetup". This is the setting that controls access to the Gift Card Maintenance. Check "GCSetup" for any groups that should have access to Gift Card Maintenance.

5. Remove Gift Tender Button

If you will not be using Gift Certificates, you may want to remove the "Gift" tender button from the Tender screen side menu on all workstations.

6. Erase Any Previous M&M Gift Card Plugin

If you will not be using Gift Certificates, you may want to remove the "Gift" tender button from the Tender screen side menu on all workstations.

Note on Gift Card Magnetic Stripe Data

Gift cards can be ordered from various sources however, it is important to have the gift card number encoded on the gift card tracks such that the tracks will be compatible with credit cards since the end-user's MSR will be set up for swiping credit cards.

NOTE: THE BORLAND DATABASE ENGINE IS NOT REQUIRED FOR THIS MODIFICATION.

Printing Gift Card and Award Card Balances on Document Designs

It is possible to print the gift card number and current balance on a Receipt when a gift card has been redeemed on the Receipt. If multiple cards are redeemed, the information for all of them is available.

It is also possible to print the amount awarded for an award card and new balance on an award card.

To have these fields printed, you must edit the document design of whatever Receipt design will be used.

Start Document Designer and open the Receipt design.

Gift Card Data

Add a Detail Band to the design in the position where you want the Gift Card information to be printed. Name this band GCBalance.

There are two fields available for each redeemed card: Number and Balance.

To add the card number field, take an existing field such as Comment1 and copy it. Then paste it into the GCBalance Detail Band. Change the Data Field Name to GCBalance.Number. You can make the field caption anything you like.

To add the balance field, take the number field you just created and copy it. Then paste it into the GCBalance Detail Band. Change the Data Field Name to GCBalance.Balance. The Caption can also be anything you like.

Add labels around the fields so that you have whatever wording you would like for the number and balance.

Note that when the card number is printed, all but the last four digits are masked with x's.

Award Card Data

Value can only be awarded to a single card for a receipt so there is no need to add a Detail Band for the Award Card fields.

There are three fields for the Award Card information:

AwardCard.Number – the card number (masked)
AwardCard.Award – the amount awarded for this receipt.
AwardCard.Balance – the current balance of the card.

Add these fields in the same fashion as the GCBalance fields.

Save the document design.

Here is a screen shot showing the detail band and two fields for GCBalance:

GCBalance.Number field detail: